

Job Training Services for Your School



A “Win-Win” for Students and You!

IU13 Job Training Services provides high-quality special education services to students, parents, and schools with a focus on individual student progress and successful, seamless transition to life after school.

An exceptional resource for students who need community-based vocational instruction, IU13 works with 700+ local businesses to place – and support – youth in the work-based experiences they need to successfully transition from the classroom to the workplace.

For Middle School Students

Middle school is an ideal time to start building vocational and occupational skills. Job training services may include consultation with classroom teachers to arrange:

- Tours
- Speakers
- Service learning projects
- Mini-businesses
- School-based work experiences

For High School Students

Services are designed to be part of a multi-year transition plan, especially for students with employment as a post-graduation outcome. Job training services for high school students may include:

- Competitive, incentivized, or volunteer work experiences in:
 - Schools and school campuses
 - Community-based work settings
- Instruction and support to students who are ready for part-time or full-time employment

Customizing Services for Your School

IU13 Job Training Services can be customized to meet the needs of your students and your school.

Opportunities include:

- Competitive, community-based, and volunteer work experiences
- Goal setting
- Learning the skills to obtain/maintain employment
- Beginning to build a resume through the development of work experiences
- Job shadowing
- Transition Fairs and Career Fairs
- Career shadowing
- Investigating CTC programs
- Visiting technical schools or certificate programs
- Driver's License Permit/Voter Registration/Selective Service Registration assistance
- In-school support, such as:
 - Career interest surveys
 - Understanding your disability
 - Practice job applications/resume writing
 - Managing personal finances
 - Self-advocacy



Skill Development includes:

- **Basic soft skills** needed in the work setting, including, but not limited to, organization, arrival to work on time, dependability, positive attitude, effort and perseverance, work completion, flexibility, time management, and problem-solving skills.
- **Interpersonal skills** such as being friendly and polite, respecting supervisors and coworkers, responding appropriately to customer requests, asking for help/feedback, and resolving conflicts.

IU13 Job Training Services Goal:

To teach job skills, social awareness, and work ethics for empowering students to gain and maintain independence as they transition to adult life.



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